

**Richmond Munster Minor Hockey Association**



**2023-2024 AGM Director's Reports**

9 April 2024

**Prepared by Michelle Conway, RMMHA Secretary**

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## **President's Report**

This season was another exciting, full year of hockey to remember for players at each level. With the success at either; a season, tournament, playoffs, championships, or just game by game it was great to be part of another empowering season.

Congratulations to the following teams for their achievements this year:

U11B - Playoff Consolation Final Winners

U18B1 - Regular Season Winners

U18B4 - Playoff Championship Winners

U18A - Regular Season Winners

U18A - Playoff Championship Winners

I would like to thank the following for the guidance they give within minor hockey:

- The members of the district executive who work to ensure the smooth operation of the district specifically to Amanda Waterfield (district chair) and Glenn Austin (vice-chair) for their leadership and support
- Tom Stephens (President, LCMHL) and all the LCMHL board members
- The coaches, trainers, and managers for there dedicated hard work with our players
- Any other volunteer who gave their time
- The families of our players who support our players
- Our players who represent the Richmond Munster Minor Hockey Association
- The community members who sponsor and support our association
- The members of the RMMHA board who dedicate countless hours of service to provide a positive experience for the youth of our community.

The successful operation of the association depends on volunteers. As a result, I would encourage members to become involved whether as a coach, trainer, or team manager or as a volunteer in some other capacity including that of a board member.

Lastly, after 17 years volunteering with the association, I have decided to retire. I want to thank everyone that has helped me along the way. It's been a privilege to be able to say I was part of such a great association for so many years.

I look forward to seeing you all in the near future, and wish you all a safe and happy offseason.

Dave Simmonds

### **Vice President House**

The 2023-24 season has ended and it is my hope that the kids enjoyed the year. We had teams who felt success in their league play and playoffs, teams and coaches who developed throughout the season and players and families who made new friends. All of what hockey is about.

Our association faced some challenges. Low numbers in a few age groups and the number of misconducts increasing league wide to name a few. Luckily, we persevered and made the game of hockey fun for all of the young people playing in the RMMHA.

We have been lucky enough to have had several long-time volunteers working on the executive for numerous years. We are at a crossroads, as those people are retiring and taking their knowledge with them. I hope we have some new members of the association volunteer so we can try to continue to have the ability to offer a Richmond Royals hockey program.

I look forward to working with the new members of the board towards another great year in 2024-25.

Thanks

Jim Wallace

### **Vice President Competitive**

I am delighted to share with you the outstanding achievements and triumphs of the Ottawa Valley Silver Seven and the Upper Canada Cyclones throughout the 2023-2024 hockey season.

Performance Highlights: The dedication and hard work exhibited by all teams led to a season filled with remarkable victories and unforgettable performances. Each team demonstrated exceptional skill and determination on the ice, resulting in a series of notable accomplishments including successful regular seasons, tournament wins, and impressive playoff runs. Our players' commitment to excellence was evident in every game, captivating fans and showcasing the true spirit of the sport.

Community Engagement: Recognizing the significance of our role within the community, both organizations remained steadfast in their commitment to making a positive impact. From supporting local charities to actively participating in community events, our organizations embraced opportunities to give back and uplift those around us. The 2023-2024 hockey season was marked by triumphs both on and off the ice for the Ottawa Valley Silver Seven and the Upper Canada Cyclones. Enjoy your time away from the rink and we will see you next season.

Warm regards,

Andy Castellarin

Vice President Competitive

### **Director of Hockey Operations**

The 2023-24 season

Congratulations goes out to all RMMHA teams from U7 to U21 for completing another

year of league and tournament play. We had a total of 20 teams this season with the following breakdown:

- U7 - 2 teams
- U9 - 4 teams
- U11 - 3 teams
- U13 - 3 teams
- U15 - 2 teams
- U18 - 5 teams
- U21 - 1 team

The RMMHA continues with the U9/U11 Pathways Program based on the Hockey Canada guidelines.

A special shout out goes to the following Richmond Royals teams for their Lanark Carleton League achievements:

- Consolation Division Play-off Champions U11 B (Coach: James Bailey)
- Regular Season League Champions U18 A (Coach: Craig Dunn/ Russ Arthurs)
- Championship Division Play-off Champions U18 A (Coach: Craig Dunn/Russ Arthurs)
- Regular Season League Champions U18 B1 (Coach: Adam Black)
- Championship Division Play-off Champions U18 B4 (Coach: Kevin O'Brien)
- 

As always, a big thank you goes out to the Coaches, Trainers and Managers for their continued hard work and contributions.

Have a great off-season and we look forward to seeing you all next year.

Kevin O'Brien and Jeff Quarrington  
RMMHA Hockey Operations

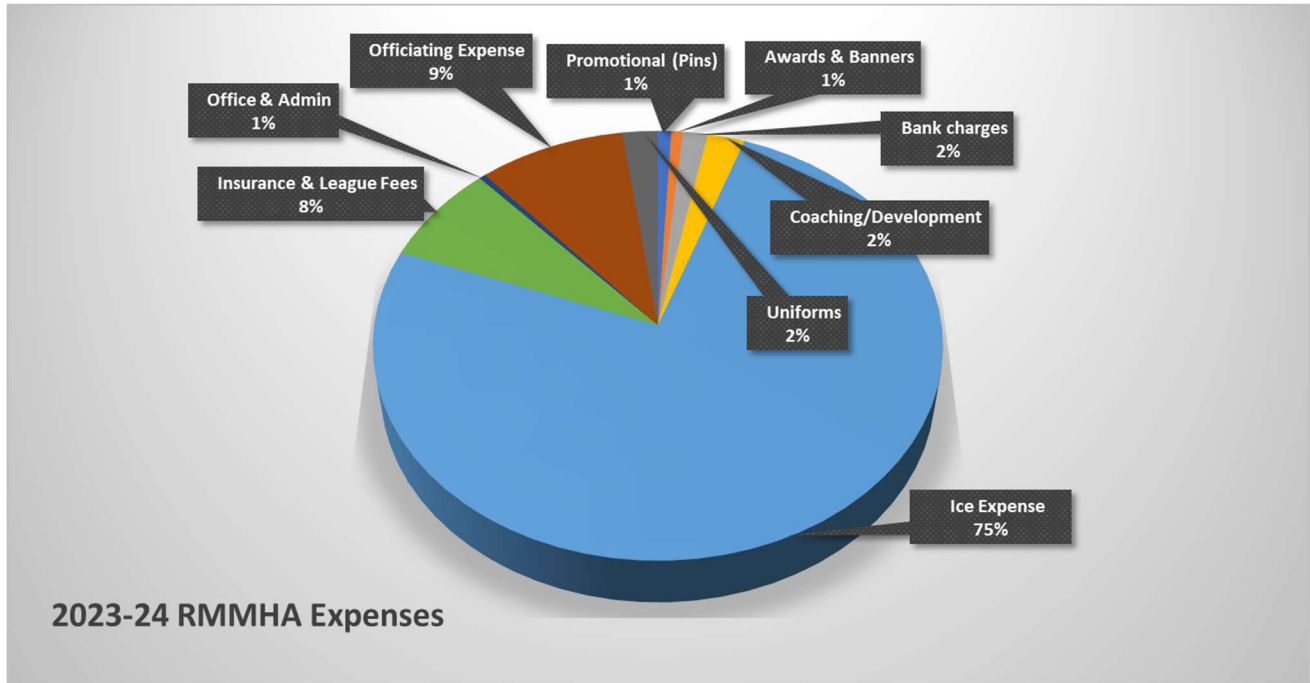
### **Treasurer Report**

The RMMHA began this year with net assets or retained earnings of \$103,777. This balance is the result of prior year surpluses and excludes the partnership investment with the Romans.

RMMHA continued to contribute to its reserve to be able to purchase replacement jerseys in future years. We pulled from the reserve in August of 2022 to purchase 3 additional sets which were needed for the U15 & U18 Teams.

Overall, for the year RMMHA is expecting a minimal profit which was partially planned for at the beginning of the season due to attempting to reduce banking fees and higher interest rates. Once again, due to lower-than-expected registration the profit is expected to be slightly lower than budgeted. Kerry Visutski worked with our sponsors and was able to generate additional income for signage in the arena.

In 2023-2024, estimated direct hockey costs accounted for **97%** of total operations costs (ice, officiating, district & league fees, equipment, and registration costs). The remaining 3% of hockey operations costs incurred were to enhance our hockey program - coach and player development/training, recognition awards and administrative costs.



RMMHA’s savings account has a balance of \$51K as of April 13. This amount is set aside for the purchase equipment and jerseys, and to offset any losses realized throughout the season. A reserve study was approved by the Board in the summer of 2020 which demonstrated how the reserve would be used should the current sets of jerseys be rotated out on a 5 year basis. The Study concluded that increases in registration fees between \$25 and \$30 (started in the 2021-2022 season) can sustain the reserve and fund jerseys for the next 9 years. Without this increase, reserves would have been depleted by the 2023-2024 season. 2022 was the first withdrawal from the Jersey reserve at of \$7.7K. There was no need for 2023-24 season to draw from this account.

**Financial statements as of April 13 are attached, some transactions may occur between this date and the June 30 year end.**

Erica Leveque  
RMMHA Treasurer

# RMMHA

## Balance Sheet

As of April 13, 2024

	TOTAL
<b>Assets</b>	
Current Assets	
Cash and Cash Equivalent	
1130 CIBC- General Account	22,819.54
1140 CIBC-Savings Account	51,450.85
<b>Total Cash and Cash Equivalent</b>	<b>\$74,270.39</b>
Accounts Receivable (A/R)	
1250 Accounts Receivable	0.00
<b>Total Accounts Receivable (A/R)</b>	<b>\$0.00</b>
1800 Computer Equipment	0.00
Other current assets	0.00
Prepaid expenses	0.00
<b>Total Current Assets</b>	<b>\$74,270.39</b>
Non-current Assets	
1500 Other Long Term Investments	34,965.59
<b>Total Non Current Assets</b>	<b>\$34,965.59</b>
<b>Total Assets</b>	<b>\$109,235.98</b>

<b>RMMHA</b>	
<b>Profit &amp; Loss</b>	
July 1, 2023 - April 13, 2024	
	<b>Total</b>
<b>Income</b>	
Sales (Registrations)	\$204,074.89
Signage Revenue	\$4,435.14
Tournament Income	\$10,000.00
Training Course	\$4,048.00
Romans Ice	\$41,890.32
Interest earned	\$864.01
<b>Total Income</b>	<b>\$265,312.36</b>
<b>Expenses</b>	
Advertising	\$0.00
Promotional (Pins)	\$2,107.29
Awards & Banners	\$1,846.85
Bank charges	\$3,938.84
Coaching/Development	\$5,942.49
Donations	-\$250.00
Ice Expense	\$192,846.03
Insurance	\$17,638.82
Meals and entertainment	\$0.00
Membership	\$1,600.00
Office expenses	\$415.67
Officiating Expense	\$23,353.80
Other general & administrative	\$475.00
Post Office Box	\$182.00
Uniforms	\$5,662.50
Miscellaneous	\$701.02
Jersey Reserve	\$8,400.00
Taxes	\$0.00
<b>Total Expenses</b>	<b>\$264,860.31</b>
<b>Net Income</b>	<b>\$452.05</b>



	2023-24 Budget - Approved	Actual - Apr 13, 2024	vs Budget
<b>Income</b>			
Sales (Registrations)	\$ 228,325.00	\$204,074.89	-\$24,250.11
Signage Revenue	\$ 6,000.00	\$4,435.14	-\$1,564.86
Tournaments Income	\$ 8,000.00	\$10,000.00	\$2,000.00
Training Course	\$ -	\$4,048.00	\$4,048.00
Romans Ice	\$ 36,200.00	\$41,890.32	\$5,690.32
Interest earned	\$ 750.00	\$864.01	\$114.01
<b>Total Income</b>	\$ 279,275.00	\$265,312.36	-\$13,962.64
<b>Expenses</b>			
Advertising	\$ 50.00	\$0.00	\$ (50.00)
Promotional (Pins)	\$ -	\$2,107.29	\$ 2,107.29
Awards & Banners	\$ 2,500.00	\$1,846.85	\$ (653.15)
Bank charges	\$ 4,500.00	\$3,938.84	\$ (561.16)
Coaching/Development	\$ 4,500.00	\$5,942.49	\$ 1,442.49
Donations	\$ 1,000.00	-\$250.00	\$ (1,250.00)
Ice Expense	\$ 205,000.00	\$192,846.03	\$ (12,153.97)
Insurance	\$ 15,000.00	\$17,638.82	\$ 2,638.82
Meals and entertainment	\$ 100.00	\$0.00	\$ (100.00)
Membership	\$ 2,000.00	\$1,600.00	\$ (400.00)
Office expenses	\$ 1,300.00	\$415.67	\$ (884.33)
Officiating Expense	\$ 24,000.00	\$23,353.80	\$ (646.20)
Other general & administrative	\$ 500.00	\$475.00	\$ (25.00)
Post Office Box	\$ 200.00	\$182.00	\$ (18.00)
Repair and maintenance			\$ -
Room rental	\$ -		\$ -
Stationery and printing	\$ -		\$ -
Tournament Expense			\$ -
Equipment Expense	\$ 1,000.00	\$0.00	\$ (1,000.00)
Uniforms	\$ 5,000.00	\$5,662.50	\$ 662.50
Miscellaneous	\$ 750.00	\$701.02	\$ (48.98)
Jersey Reserve	\$ 8,400.00	\$8,400.00	\$ -
Taxes	\$ 800.00	\$0.00	\$ (800.00)
<b>Total Expenses</b>	\$ 276,600.00	\$264,860.31	\$ (11,739.69)
<b>Net Income</b>	\$ 2,675.00	\$452.05	-\$2,222.95

## Registrar Report

### Online Registration

#### Email Notifications

Please note that members receive an emailed notification for successful registrations. If no email notification is received from the HCR stating a successful registration has been completed, please follow up with the Registrar in a timely manner to identify and resolve any issues.

#### Reminders

##### **1. *Player Information***

Hockey Canada is continually updating the registration; players, guardians and volunteers should anticipate that additional information/waivers may be needed annually.

##### **2. *Payment Confirmation***

If opting to pay by credit card, once the credit card data is added, please *be sure to wait to be redirected back to the HCR site*. If members click “back” too soon, the credit card data is not stored properly and the registration is not confirmed in the system. Please also make note if paying by installments the expiration date of your credit card. As once the credit card is declined you are unable to update in the Hockey Canada system, please ensure that your card can accommodate the payment plan chosen.

In order to reduce the fees paid to the payment processing company this year we provided members more opportunity to pay via electronic funds transfer. We are hoping to continue to encourage this as the preferred method of payment in the future.

##### **3. *Full Fee Payment Requirement***

Members are reminded that fee payments MUST be received in full before players can be allowed on the ice for sort-outs. This requirement enables the RMMHA to remain in compliance with Hockey Canada insurance regulations.

#### Competitive Try-outs

As in past years, players who wish to try out for competitive teams must be registered with the home association and in good standing (i.e., registration fees paid to the home association). Failure to do this could mean the player is unable to participate in tryouts. This year members had the ability to pay the \$25 administration fee and register their player within HCR streamlining the process. This \$25 is only applicable to those trying out A, AA or AAA.

If players are unsuccessful when trying out for competitive they must pay the full registration fee to Richmond for house registration.

#### Team Roster Requirements

Thank you to the RMMHA members who step up to be coaches, assistant coaches, trainers, managers and on-ice volunteers! These excellent volunteers are urged to review the accreditation requirements for these positions across divisions. Members who volunteer in these roles also need a valid Police Record Check, Respect in Sport (Activity Leader), and Gender and Identity Training.

When Head Coaches assemble their bench staff, it is essential that all volunteers are notified of the expectations (including obtaining all accreditations and a valid PRC) and are able to comply in a timely manner. Once all bench staff have obtained the required qualifications and all team members have a parent (or guardian) who has completed Respect in Sport (Parent), the Registrar is able to submit a request for the Official Team Roster to the District Registrar who grants approval and issues the Official Rosters.

#### 2023-2024 Registration Numbers

As outlined below, the RMMHA had a total of 388 players for the 2023-2024 season. This comprised 321 players on our house league teams, 48 players for the Osgoode Richmond Romans, and 19 players on other competitive teams.

	2023-2024	2022-2023
RMMHA U7	63	55
RMMHA U9	58	48
RMMHA U11	35	47
RMMHA U13	47	29
RMMHA U15	32	54
RMMHA U18	69	58
RMMHA U21	17	17
	321	308
ROMANS U10	4	7
ROMANS U11	7	10
ROMANS U12	7	8
ROMANS U13	7	7
ROMANS U14	7	7
ROMANS U15	8	6
ROMANS U16	5	7
ROMANS U18	3	1
	48	53
TEAM		
OVSS U9	2	
OVSS U10	5	
NEPEAN RAIDERS U11 B	1	
OVSS U11 A	1	
OVSS U11 AA	1	
OVSS U12 AA	1	
OVSS U15 AA	1	
OVSS U16AA	1	

RIDEAU ST. LAWRENCE KINGS U15 AA	1	
RIDEAU ST. LAWRENCE KINGS U18 AA	2	
UPPER CANADA CYCLONES AAA - U16	1	
UPPER CANADA CYCLONES AAA-U12	1	
UPPER CANADA CYCLONES AAA-U15	1	
	19	31
Total	388	392

Best wishes to everyone for a rewarding and enjoyable season next year!

Maggie Jacula

RMMHA Registrar

### **Ice Scheduler Report**

<b>Team</b>	<b># of practices</b>
U7-1	39
U7-2	38
U9-A	35
U9-B1	32
U9-B2	33
U9-C	31
U11-A	32
U11-B	34
U11-C	32
U13-B1	28
U13-B2	29
U15-A	27
U15-B	26
U18-A	23
U18-B1	21
U18-B2	20
U18-B3	19
U21	17

### **Notes:**

- We lost 5 ice times due to bad weather
- U9A had a few extra ice times since they picked up free ice in March
- U11B, U18A, and U18B4 made the playoff finals and had a few extra practices in March

- U9A claimed some free ice in March which gave them a few extra ice times.

### **Director Of Risk and Safety**

Thanks to all the volunteers that made the 2023-24 Minor Hockey season possible.

I would like to encourage all Association Members to consider volunteering. There are many ways to help. If you are interested or have any questions, please reach out to any Executive Member or one of the Coaches.

#### Police Records Checks (Vulnerable Sector Check Level 3)

With VSC's being initiated online through the Ottawa Police service, most of the volunteers were able to complete them exclusively online. However, there are some that can expect to be asked to provide fingerprints to complete their check. All PRCs must be entered into Hockey Canada Registry. If you have a completed check, you must send it to the Director of Risk and Safety for input. Please check your HCR account to see when your VSC is due for renewal. They all need to be a Vulnerable Sector Check Level 3 and are valid for 3 years. Instructions, links, and the Volunteer Letter are all found on the RMMHA Website on the Risk and Safety page.

#### Bench Staff Training

The busiest part of the season for Risk and Safety is at the beginning of the season. All team volunteers need to be verified as being trained as per HEO directives that can be found on the Risk and Safety page on the RMMHA website. All volunteers are reminded that there are requirements that must be satisfied even if you plan on helping out by watching the kids in the dressing rooms. HEO sets a hard date for all volunteers to have their required training complete. Beyond that date, and due to insurance implications, we are required to "disallow" those volunteers from participating in team activities until missing items are completed. This is completely out of our control.

Again, many thanks to the volunteers for working with the kids. Without their hard work, the kids wouldn't be able to play this fantastic game.

Darren White

Director of Risk and Safety

### **Director of Equipment**

All teams were provided practice jerseys during this year's sort-out sessions. Socks were given out along with the jerseys.

The U11 level team jersey sponsorship by McDonalds was renewed for the 2024-2025. Teams will retain their home (white) jerseys as part of this program. Thank you to McDonalds, and everyone participating in this program.

Shooter tooters will be repaired, and replaced again for next season to include a full set of 4. Pucks, cones, and buckets for coaches next year were replenished mid-season, and again at the beginning of this season.

Many new sets of goalie equipment were generously donated by local community members. Big thank you for this donation.

An additional set of U18 jerseys were made from spare jerseys that were part of our bulk order from 2019.

Thanks to all of the members for taking good care of these jerseys through the season. We will be able to reuse these again next season.

### **Director of Fundraising**

#### **Arena Sign Update**

We continue to look for new sponsorships for the Association. This year brought some new interests, and we filled a few more spots in the arena. This is an ongoing process of removing the old and replacing with new signs that continues throughout the year. This year after the ice is out we will be taking down any signs that have not paid for their sponsorships to make room for potential new ones.

If anyone knows of a company that would like to advertise in the arena, please direct them to fundraising.rmmha@gmail.com.

#### **RMMHA Trading pins**

It was great to have the Bell Capital Cup back up and running this year. We were able to sell a lot of our pins to teams that were participating. We ordered more pins this year that should last for the next few years. A bit different design.

To keep our costs down for the membership, we are always looking for additional ways to increase our fundraising efforts and volunteers to help lead those ideas. Please let us know if you have any great ideas or are interested in helping out with any of these ongoing efforts.

Kerry Visutski  
RMMHA, Director of Fundraising

**Referee in Chief**

Nothing to report

**Director of Tournaments**

Nothing to report.